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ANNEXURE 1



F.D. Diary No. 12916

Date: 18/03/2016

UNIVERSITY GRANTS COMMISSION 35, FEROZ SHAH ROAD NEW DELHI - 110 001

No.F.1-259/2013(HRE)

March, 2016

3 1 MAR 2016

The Under Secretary (FD-III) University Grants Commission Bahadur Shah Zafar Marg New Delhi-110002

Subject: Approval and sanction of Grants-in-aid to M.S.P. Arts, Science and K.P.T. Commerce College, Manora, Dist. Washim-444404 (M.S.) for Introduction of Foundation Course (2-3 Months) under the scheme of Human Rights Education (Dept. of English) under plan.

Sir,

I am directed to convey the approval of the University Grants Commission for allocation of grant of Rs.2,50,000/- (Rs. Two lakh and fifty thousand only) as per details given below for Introduction of Foundation Course under the scheme of Human Rights Education and also to sanction Rs. 2,35,000/-(Rupees Two lakh and thirty five thousand only) to Principal, M.S.P. Arts, Science and K.P.T. Commerce College, Manora, Dist. Washim 444404 (M.S.) (Dept. of English) during XII Plan to be incurred Juring 2015-16 as per details given below:

Parpose	Grant Approved (Es.)	Grant proposed	Head of Account	Grant being released (Rs.)	Total Grant paid
Books and Journals	1,60 000/- (One time grant)	1,00,000/- (One time grant)	\	1,00,000/-	1,00,000/-
Developing Advocacy skills (Moot Court / Mock Trial wherever applicable)	75,000/- (One time grant)	75,000/- (One time grant)	3.A (64) 31	75,000/-	75,000/-
Guest/Visiting Faculty	75,000/- (p.a.) (For five years)	60,000/- (80% p.a.) (For five years)	1.00	60.000/- (80%)	60,000/-
Fotal	2,50,000/-	2,35,000/-		2,35,000/-	2,35,000/-

The sanctioned amount is debitable to Head of account 3.A (64) 31 and is valid for payment during the

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2. The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to beneficiary Principal, M.S.P. Arts, Science and K.P.T. Commerce College, Manora, Dist. Washim-444404 (M.S.) (Dept. of English) through Electronic mode as per the following details:

	Payment details:	L K D T. C		
(a.)	Name and Address of Account Holder	Principal, M.S.P. Arts, Science and K.P.T. Commerce College, Manora, Dist. Washim-444404 (M.S.) Ph: 07253 – 233207, E-mail: mspkpt@rediffmail.com		
(b.)	Account No	60091037731		
(c.)	Bank Name & Address of Bank Branch	Bank of Maharashtra, Mangrulpir, Dist. Washim (M.S.)		
(d.)	MICR Code of Branch	444014004		
(e.)	IFSC Code	MAHB0000910		
(f.)	Type of Account: SB/Current/Cash/Credit	Current		
(g.)	Whether bank branch is RTGS or NEFT enabled: RTGS/NEFT/Both	Yes		

- 3. The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University/Institution.
- 4. The University/Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- 5. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adept the provisions of GFRs, 2005 and Instructional guidelines there under from time to time.
- 6. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- 7. The assets acquired wholly for substantially out of University Gants Commission's Grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grants was given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
- 8. A Registrar of Assets acquires wholly or subsequently out of the grant shall be maintained by the University in the prescribed proforma.
- 9. The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
- 10. The University/Institution shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST, & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.

- The University/Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Language (Use for Official Purpose) of the Union) Rules, 1967 etc.
- 2. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No. 10-11/12 (Admin. IA & B)] dated 28/5/2013.
- 3. The University/Institution shall strictly follow the UGC regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
- 4. The University/Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
- 15. The accounts of the University/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
- 16. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
- 17. The above sanctioned grant is entered in B.C.R. at S. No.167 and Page No.23 against the budget provision Committed Liabilities (Old UGC schemes) during the current financial year under the Head of 3A (64) 31.
- 18. The grant is subject to the condition that in case the status of the college is found to be "Self Financing" (Un-aided PVT. College) at any stage, the college would refund the amount sanctioned alongwith the interest earned thereon on sanctioned amount.
- 19. This issues with the concurrence of IFD vide Diary No.1590 dated 05.07.2013.
- 20. This issues with the approval of Joint Secretary (HRE) vide Diary No.40000 dated 24/02/2015 as revalidated by Chairman, UGC for the financial year 2015-16 vide his diary No. 28796 dated 15/04/2015. Yours faithfully,

(Sunita Chugh) **Under Secretary**

Copy forwarded for information and necessary action for:-

- 1. The Principal, M.S.P. Arts, Science and K.P.T. Commerce College, Manora, Dist. Washim-444404 (M.S.).
- The Registrar, Sant Gadge Baba Amravati University, Amravati-444602, (M.S.).
- 3. The Head (Dept. of English), M.S.P. Arts, Science and K.P.T. Commerce College, Manora, Dist. Washim-444404 (M.S.).
 - 4. Office of the Director General of Audit, Gentral Revenues, AGCR Building, I.P. Estate, New Delhi-110002.
 - 5. Accountant General/ The Examiner, Local Fund Accounts, Mumbai, Govt. of Maharashtra, (M.S.).
 - 6. Guard File.

Section Officer